

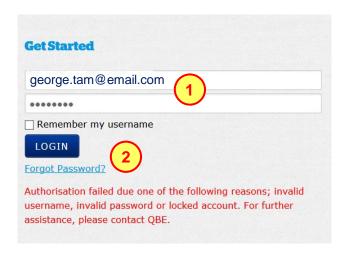
# **User Guide**

# --- Password Reset ---

Version: May 2019



# **Login Qnect**



1. Enter your Username (your email address) and Password to login Qnect 利用您的電郵地址及密碼登入 Qnect

# If you forgot your Password 如果您忘記密碼

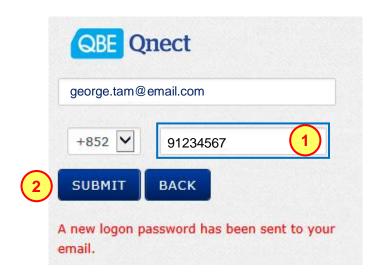
2. Click <u>Forgot Password?</u> to reset password 點擊 <u>Forgot Password?</u> 開始重設密碼

If you attempt to login with an incorrect password for more than 3 times, User ID will be locked and you need to contact QBE Representative to unlock it.

如果您嘗試使用不正確的密碼登錄超過 3 次,用戶 ID 將被鎖上,您需要聯繫 QBE 解鎖。



## **How to Reset Your Qnect Password?**



Enter Phone Number (e.g. 91234567)
 輸入電話號碼 (e.g. 91234567)

The phone number which you had used to create your user profile. 電話號碼是開設賬戶時所用的電話號碼

A message will be displayed indicating that a new logon password has been sent to your email address.

信息顯示新的登錄密碼已發送到您的電子郵件地址

2. Click 點擊 SUBMIT

### **Qnect User Guide** - Password Reset



# **How to Reset Your Qnect Password?**



Fri 19/01/2018 9:49 AM

QnectAsia@qbe.com

Reset Qnect Password

To ■ George Tam



Hi George,

Your logon id: George.tam@email.com

Please note that you will be prompted to change this password once you clicked the Change Password button.





You can access the Qnect platform via https://qnect.qbe.com

For any further assistance, please contact your local QBE Representative.

Winner of "Best Insurance Company Overall - Asia Pacific Award" - Reactions Global Awards 2010 & 2012

#### Made possible



- **3.** Received "Reset Qnect Password" email 收到重設密碼通知電郵
- 4. Click 點擊 Change Password >

### **Qnect User Guide** - Password Reset



#### **How to Reset Your Qnect Password?**

New Password Required

Your new password must—

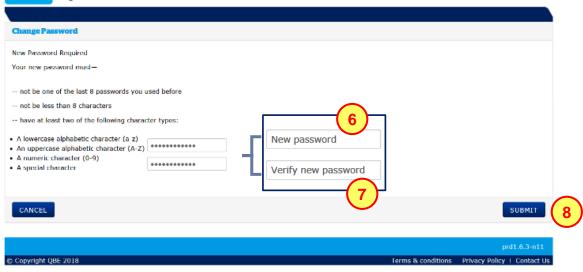
-- not be one of the last 8 passwords you used before
-- not be less than 8 characters
-- have at least two of the following character types:

• A lowercase alphabetic character (a-z)
• An uppercase alphabetic character (A-Z)
• A numeric character (0-9)
• A special character

**5.** Follow the instuction to create New Password: 按照重設密碼的要求輸入新密碼:

Password Example: Qbe\*1234 密碼例子: Qbe\*1234





- **6.** Enter a new password in the "New Password" field 在 "New Password" 中輸入新的密碼
- **7.** Re-enter the new password in the "Verify New Password" field 在 "Verify New Password" 中再次輸入新的密碼
- 8. Click 點擊 SUBMIT

## **Qnect User Guide** - Password Reset



